



List of Witnesses/Parties Called to Be Present at Grievance Hearing

Date: _____

To: _____ Grievance Officer

From: _____ (Check one: ☐ Grievant ☐ Respondent)

Re: Grievance Hearing regarding: Grievant: _____

Respondent(s): _____

I would like to request that the following person(s) be called to be present at the hearing scheduled to discuss the grievance between the parties listed above.

Person Requested	Affiliation with the College	Role of this Person at the Hearing
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature

Received by:

Signature of Committee Chair

Date